



Adult Supervisor Agreement

PRINT NAME AND WOOL MEMBERSHIP # OF ADULT SUPERVISOR ACCEPTING RESPONSIBILITY FOR YOUTH MEMBERS

I agree to serve as an adult volunteer supervisor for youth members under the guidelines established by the Great Falls Community Broadcasting Company Board of Directors. By signing below, I acknowledge and agree to enforce the operation guidelines listed below and all other responsibilities required of adult supervisors of minors at WOOL.

1. Ensure that all youth members abide by all station policies.
2. Monitor all broadcast content and make sure that there are no violations of station or FCC rules in the broadcast.
3. Understand the log requirements and ensure all required logs are filled out correctly.
4. Verify that only authorized youth are using station equipment.
5. Keep youth members under your guidance at all times. Make sure youth members do not roam the building unattended.
6. Monitor and limit all phone and internet use to studio business only.
7. There are not to be more than three youth members under your supervision at any time without an additional responsible adult volunteer being present.
8. All youth must sign in on the Studio Log, every time.
9. Indicate by note on the Studio Log the names of any youth members who miss a pre-scheduled show. You agree to phone parents of any youth members who miss a show and discuss the issue.
10. Communicate with parents about any other issues regarding their child.
11. Supervise departure of all kids; the supervisor should not leave the station until all the minors under their supervision have safely departed 33 Bridge Street.

I certify that I am a certified host of WOOL, having completed the host training and review, and agree to fulfill the responsibilities outlined above.

ADULT SUPERVISOR SIGNATURE

DATE

LIST NAMES AND MEMBER #s OF YOUTH TO BE SUPERVISED: